

Attach Photograph



ST JAMES

JUNIOR SCHOOL FOR GIRLS & BOYS
 130 Mathews Meyiwa Road, Durban, 4001 South Africa
 Telephone: 031 8147401
 e-mail: jwilks@stjamesdurban.org.za
 Website: www.stjamesdurban.com



Application Form 2025

*Note: This form must be completed in **FULL**. All changes are to be initialed or signed by the parent/guardian. Completing this form does not necessarily mean your child has been accepted into the school. Your application is **COMPLETE** only when all the required supporting documents have been received.*

Grade applying for: _____ Year: _____

APPLICANT DETAILS

Surname :	Full Names :				
Preferred Name :	Gender :	Male		Female	
ID/Passport Number :	Date of Birth :				
Home Language :	Country of Residence :				
Ethnic group :	Province of residence :				
Citizenship/Nationality :	Home address :				

CURRENT / PREVIOUS SCHOOL INFORMATION

Current / Previous School :	School Address/Province :
School contact details :	Current grade :
Highest grade passed :	Reason for leaving :

Please list schools your child has attended over the last four years (not applicable if your child has not attended school)

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APPLICANT MEDICAL INFORMATION

Medical Aid Number :		Medical Aid Name :	
Medical Aid Main Member :		Doctor Name :	
Doctor's Address :		Doctor Tel No :	
Medical Conditions the school needs to be aware of (i.e., allergies).			

PARENT/GUARDIAN INFORMATION

If there is only ONE parent or Legal Guardian, please provide the details of a second person, who would be able to stand surety. BOTH the columns below must be completed, please.

Family status – Who does the learner reside with :	Mother : <input style="width: 40px;" type="text"/>	Father : <input style="width: 40px;" type="text"/>	Both Parents : <input style="width: 40px;" type="text"/>	Other : <input style="width: 40px;" type="text"/>
	If ' Other ' please specify : Name : _____			
	Relationship to learner : _____			
	Cell Number : _____ Home number : _____			
Father/Guardian Surname :		Mother/Guardian Surname :		
Full Names :		Full Names :		
Title :		Title:		
ID Number :		ID Number :		
Marital Status :		Marital Status :		
Nationality & Passport Number (if not South African Citizen)		Nationality & Passport Number (if not South African Citizen)		
Relationship to applicant :		Relationship to applicant :		
Cell Number :		Cell Number :		
Home Number :		Home Number :		
Fax Number :		Fax Number :		
Email: PRINT		Email: PRINT		

Alternate Email : PRINT		Alternate Email : PRINT	
Home Address :		Home Address :	
Postal Address :		Postal Address :	
Occupation :		Occupation :	
Business Sector :		Business Sector :	
Name of Company :		Name of Company :	
Work Number :		Work Number :	
Work address :			
Emergency Contacts – Other than the parents not living with the learner			
Name and Surname :		Telephone :	
Relationship : (for example Family Friend / Aunt)			
Name and Surname :		Telephone :	
Relationship :			

PERSON RESPONSIBLE FOR PAYMENT

Surname :	
First Name :	
ID Number :	
Nationality & Passport Number (if not South African Citizen)	
Relationship to applicant :	
Cell Number :	
Work Number :	

Home Number :	
Fax Number :	
Email : PRINT	
Alternate Email : PRINT	
Home Address :	
Postal Address :	
Occupation :	

Please tick where applicable:

Are you an immigrant?	YES	NO	If YES please attach proof (date stamp on passport for entry into SA) as well as a list of schools previously attended
Does the applicant have a sibling(s) at St James? (Sibling Discount is applicable)	YES	NO	If YES, please write the name(s) and HOUSE (Blue, Red, yellow) of sibling(s) _____
How did you hear about St James?			
Have you visited our website? www.stjamesdurban.com	YES	NO	
Have you liked us on https://www.facebook.com/stjamesdurban/ ?	YES	NO	
Do you follow us on https://www.instagram.com/stjamesdurban/ ?	YES	NO	

Please mention any academic, cultural, or sporting achievements as well as any activities your child takes part in outside of school (sports clubs, KUMON/Kip McGrath, scouts, etc.)

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I hereby apply for the above-mentioned child as a pupil at St James School for girls and boys (Durban).

I understand that if _____ is accepted as a pupil at St James School for girls and boys (Durban):

1. The school will not be liable for any damage following an injury to a child whilst at school or in Aftercare, taking part in extramural activity or excursions.
2. In the event of the parents/guardian defaulting in their obligations in respect of St James School for girls and boys fees the school reserves the right, at its sole discretion, to report the defaulting party to an appropriate credit bureau as recognised in terms of the provisions of the National Credit Act.
3. The school is not responsible for damage to clothing or other belongings.
4. I will pay a non-refundable ACCEPTANCE fee of R2000 which is in addition to any subsequent tuition fee that becomes due and payable. I acknowledge and accept that in the event of my subsequent withdrawal of my child from St James School for girls and boys, this acceptance fee is not refundable.
5. I will peruse the Parent/Guardian Contract of Agreement, which is required to be signed by both parents/guardians or in the case of one Parent/Guardian, the Parent/Guardian and an acceptable surety.
6. I understand that St James School reserves the right to any credit bureau searches it deems necessary on any signatory hereto, including but not limited to, credit bureau searches and inquiries with previous schools attended by the applicant, and to satisfy itself that the parents/guardian can afford the fees charged by the school.

Please enclose the following supporting documents

1. Copy of Birth Certificate
2. School Fee Clearance (from current school)
3. Latest School Report
4. ID Copy of Parent(s) / Legal Guardian
5. Pay slips Copies of Parent(s) / Legal Guardian
6. A recent passport-size photograph of the applicant
7. If not a citizen of South Africa, a certified copy of a residence permit/study permit
8. If transferring from another school, copies of most recent school reports as well as a Transfer Card
9. Proof of Residence
10. Immunisation Records

I certify that the above particulars are correct :

Father / Guardian Name :		Mother / Guardian Name :	
Father / Guardian Signature :		Mother / Guardian Signature :	
Date :		Date :	

Signature of the person responsible for fees:

Name: _____

Signature: _____

Date: _____

FOR OFFICE USE		
Birth Certificate :	Admission No :	House :
Fee Clearance :	Math's :	English :

St James School Durban will take all reasonable technical and physical precautions to protect your information from unauthorised access, damage, or loss. You may request to remove your information at any time. This Admissions Form will be used to process your application - if your application is unsuccessful this form will be destroyed. Should your application be successful this information will be kept electronically and/or on hard copy for the duration of the child's school career but destroyed a year after the child left the school.